



RHOSSILI COMMUNITY COUNCIL

Council: **Chair** – Ian Button (IB), **Vice-Chair** – Gill Boulding (GB),
Council Members: Tom Higgs (TH), Maggie Kirk (MK),
Lesley-Anne Nolan (LAN), Nicola Rees (NR), Sue
Muddeman (SM)
Clerk: Lauren Walters (LW)
Responsible Finance Officer: Steve Walmsley (SW)

Key Notes Unratified

Rhossili Village Hall and via Zoom

Tuesday, 12th December 2023

Meeting commenced 7:45pm

1. **Attendance:** Councillors – IN, GB, NR, TH, MK, SM
RFO - SW
Clerk - LW
Residents – 3 in person and 1 via zoom
Visitors: 1 (National Trust)
2. **Apologies:** LAN
3. Declaration of Interests
None declared
4. Minutes of last Meeting: 14/11/2023
Minutes approved (GB proposed, MK seconded).
5. 5 minutes for the public who are attending meeting to voice any concerns.
None
6. Code of conduct reinforced to all councillors by GB.
7. Action list reviewed and updated.
8. **Finance**
 - 8.1. Finance current finance commitments
 - 8.1.1. Current finance reports received from Responsible Finance officer (RFO).
Reserves currently stand at £5,247.

8.2. Budget and spending proposals discussed.

- 8.2.1.** The RFO reported that 2 payments had been received from St Marys Church; £20 on 15/11/2023 and £10 on 27/11/23. Receipts for the payments had been issued.
- 8.2.2.** Printer consumables had been purchased and expenses claim submitted by MK for £83.30. Reimbursement voted on and approved by RCC.
- 8.2.3.** Microsoft 365 license to be renewed costing £79.99. Expenditure voted on and approved by RCC.

8.3. Other financial matters

- 8.3.1.** The cost of training for the Clerk costs associated with her joining SLCC in the new year were agreed in principle by RCC.
- 8.3.2.** Bank change RFO to investigate- voted on and agreed by RCC.
- 8.3.3.** Clerk to be paid before Christmas – voted on and agreed by RCC.
- 8.3.4.** Annual Audit for 2022-23 had been completed with no issues noted by the internal or external auditors. The results of the Audit to be published on 04/01/2024.

9. Hwb Update

- 9.1 The Advisory Network met in November.

10. Forward Planning – discussion of what we are planning in the village. Events etc.

- 10.1 Communication & engagement strategy to be discussed in January.
ACTION: MK, LW & SM to discuss in the new year.
- 10.2 Annual Magazine – printing and delivery timetable to be agreed.
ACTION: TH to organise magazine timetable.
- 10.3 Council emails distributed.
- 10.4 D Day commemoration update - Nothing to report
- 10.5 Discussion on approach to storing & accessing files – OneDrive to be set up.
- 10.6 Review of policy documents & voting upon:
 - 10.6.1 Disciplinary Policy – voted on and agreed by RCC.
 - 10.6.2 Safeguarding Policy – update provided.

11. Planning Applications – review and produce comments

- 11.1 None to discuss

12. Footpaths and Rights of Way – review comment and action

- 12.1 None to discuss

13. Roads and Pavements - review comments and action

- 13.1 Issues with the surface of School Road, water causing sinking.
- 13.2 The bridle path gate on School Road is inaccessible.

ACTION: LW to inform highways.

13.3 Vans blocking school lane.

ACTION: RCC councillors to investigate.

14. National Trust

14.1 Swansea Council will repair the beach footpath in the new year.

15. Chair's Items

15.1 The Chair wished to note the passing of Dave Powell;

Thanks duly noted for: Food Bank team (LA-N, Sally Thomas, Helen Sinclair) for work over past year; Rob Morgan & Jonathan Tucker for Christmas trees; Charlotte Nolan, TH and all involved in Annual Magazine.

15.2 Village hall hire was discussed.

ACTION: IB & GB to meet with village hall trustees to discuss.

16. Questions and comments from members of the public

None

17. Date of next RCC meeting

17.1 Date 09/01/2024 at 7:15pm

Meeting ended at 9:00pm