



RHOSSILI COMMUNITY COUNCIL

Council:	Chair – Ian Button (IB), Vice-Chair – Gill Boulding (GB),
Council Members:	Tom Higgs (TH), Maggie Kirk (MK), Lesley-Anne Nolan (LAN), Nicola Rees (NR), Sue Muddeman (SM)
Clerk:	Lauren Walters (LW)
Responsible	
Finance Officer:	Steve Walmsley (SW)

Minutes

Rhossili Village Hall and via Zoom

Tuesday, 10th October 2023

Meeting commenced 7:15pm

1. **Attendance:**
Councillors – GB (Acting Chair), NR, LA-N, TH, MK, SM
RFO - SW
Clerk - LW
Residents – 5 (1 via Zoom)
Visitors: 2 (National Trust)
2. **Apologies:** Ian Button
3. **Declaration of Interests**
None declared.
4. **Minutes of last Meeting:** 12/09/23
Previous minutes were proposed as accurate (SM) seconded (LA-N).
 - Chair explained that Item 9 (Planning Applications) would be brought forward on the agenda to accommodate visitors.
5. **Action List**
The Action list was reviewed and updated.
 - 5.1 Ragwort issues in village discussed.
 - 5.2 LW & IB to contact the footpath officer at SCC. **Completed**
 - 5.3 IB/MK to upload Footpath map & link to the online complaint form to go on RCC site.
 - 5.4 Chair noted that buses frequently were not turning up – bus company has been fined by SCC.
6. **Hwb update**
MK gave a brief overview of the Rhossili Community Hwb to those present.
Councillors were asked to distribute Hwb business cards to raise awareness.

7. Finance

7.1. Financial reports outlined by SW.

7.2. One Voice Wales annual fee of £53 – payment was proposed by SW, seconded by GB, and agreed.

7.3. Payment of clerk – SW reported that the Clerk had been paid for September and this payment needed to be ratified by the council. The amount was £52.05 net salary and £12.80 tax. The payment was proposed by SW, seconded by GB, and agreed.

7.4. The clerk's salary was also proposed to be paid monthly. This equated to a monthly net salary of £207.52 and the calculated tax of £51.88 – monthly payment was proposed by SW, seconded by GB, and agreed.

7.5. SW reported that the payment of auditors fees has not been resolved. He has tried several times to get an answer to his queries but there has been no response to date

8. Planning Applications

8.1 Public Convenience Rhossili - Rhossili Swansea SA3 1PE

Refurbishment of existing toilet block including the creation of 2 unisex toilet facilities to the rear of the building and groundworks to widen the footpath at the rear of the building.

8.2 Carissima - Rhossili Swansea SA3 1PL

Single-story rear extension to the main house with terrace above, link extension, barn conversion with increased ridge height including two dormers, revised access, and additional vehicle parking.

8.3 Car Park - Rhossili Swansea SA3 1PR

Discharge of conditions 3 and 4 of Planning Permission 2023/1022/FUL granted 6th July 2023.

9. Forward Planning

9.1 LW, MK & SM have commenced work on communication & engagement strategy. Some community involvement will be invited. Also noted that GB & LW to work on a separate community survey.

9.2 Annual magazine - everyone to input – deadline beginning of Dec 2023. Community survey to include questions on magazine preference (online only or print).

Agreed: TH to run & LW to assist.

Action: GB & LW to draft questions for survey. All to comment.

9.3 MK referred to the paper circulated to all, outlining the benefits and costs of RCC councillors, clerk, and RFOs to have their own RCC email address (at an initial cost of £35.00 to April 2024). MK proposed adopting the use of RCC email addresses, seconded by GB and agreed.

Action: MK to follow up with web host.

The need for shared file storage was also noted and deferred to the next meeting.

9.4 D-Day commemoration planning outlined by LAN & SM. NT visitors informed meeting of its plans. Discussion on collaborative working. Community survey to include question on involvement of individuals.

Action: GB & LW to draft questions for survey. All to comment.

9.5 Draft Code of Conduct and Sickness Absence Policy has been distributed. Councillors to read ahead of next meeting for review in November.

10. Footpaths

Nothing to discuss

11. Roads and Pavements

11.1 Door-to-door survey on 20 mph speed limit proposed by GB.

Action: GB & LW to draft questions for survey. All to comment.

11.2 Incorrect road markings towards village green noted.

Action: LW to contact Highways.

12. Chair's items

12.1 Discussion around the Review of Community Council Boundaries within City & Council of Swansea.

12.2 Chair noted she & IB had met with councillors. To report back at the November meeting.

12.3 Members gave a brief summary of some key issues raised at outreach meetings. NR outlined the current SWP survey "South Wales Listens" and encouraged all to complete.

13. AOB

13.1 Correction to an error in July minutes noted (Item 6.1, omission of pay scale starting point; agreed by IB, MK, GB via email on 18/09/2023).

14. Date of next meeting: November 14th 2023 (7.15pm)

Meeting ended at 9.15pm.