

MINUTES, 13th April, 2021

RHOSSILI COMMUNITY COUNCIL

Council: Chair - Steve Campbell-Kelly (SCK), Vice-Chair - Ian Button (IB), Tom Higgs (TH), Jeff Higgins (JH), Nicola Rees (NR), Sally Thomas (ST) and Steve Walmsley (SW)

Remote Council Meeting, carried out by video conferencing on the internet due to restrictions on meetings caused by Coronavirus Regulations. No member of the public requested access.

1. **Attendance:** SC-K, IB, JH, NR, ST and SW

Residents: 0

Meeting commenced at 7.07pm, hosted by SW, **Chaired by SC-K**

2. **Apologies:** TH

3. **Declaration of Interests:** IB (Item 8, Pitton Cross and Permissive Path Adoption)

4. **Minutes of last Meeting:** 09/03/2021. Proposed SW, 2nd JH: **Approved.**

5. **Matters Arising:** SC-K clarified position of CCS AONB and NT regarding support for Article 4 across The Vile or the extension of Rhossili Conservation Area; Clerk confirmed that neither organisation had said they would support Article 4 extended to The Vile.

6. **Chairman's Items:**

- i) Church Park Wall: SC-K reported details of a conversation he had had with members of the Church Council of St Mary's Church. In studying past written Minutes of meetings of the PCC they had read a Minute referring to a request from the previous owners of Church Park to plant a hedge on top of the wall boundary with their property. This seems to provide evidence that the position of the wall and hedge, which the present owner Mr Brass has removed, belong to the Church in Wales. RCC considered this to be important information. Clerk will continue to seek further information from Church in Wales authorities in Cardiff.
- ii) Anonymous Letter: SC-K reported that an unsigned letter addressed to him as Chair of RCC but posted through the door at Clerk's house while she was out. A copy of the letter was seen by all Councillors and then read. In deciding whether to discuss the contents of the letter more widely, the view was expressed that RCC should not discuss an unsigned letter; it was felt that the author should feel encouraged to contact any of the councillors to voice any concerns they may have. **SC-K proposed no further action; SW seconded. Agreed unanimously.** These Minutes show that the letter was considered at the meeting.
- iii) AGM: Clerk summarised position regarding the deferred AGM and the one for this year. Regulations have now changed allowing meetings to be held electronically as well as face to face with actual attendance. SW gave the position of the Village Hall in this regard, saying that they are working towards making the large room compliant allowing for social distancing of attendees and a large screen for virtual attendees. This would be a hybrid type of meeting but would satisfy the legislation. **JH proposed that a decision on when and where to hold the AGM be postponed until the changes in Covid regulations have been confirmed by the Welsh Assembly Government.** It will be different in 2022 as there has to be an election and several of RCC's councillors have indicated their wish not to stand for re-election. **Seconded by SC-K. Approved unanimously.** Next announcement is expected in mid-May.

7. **Highways:** SW reported a second pothole redeveloping at Pilton Green. Clerk to report to CCS.

8. **Footpaths and Rights of Way:** (IB declared an interest.) SC-K said he had received a request from Pitton Cross Camping and Caravan Park asking RCC to support an application for CCS to adopt a well-used Permissive path, which connected the Camp site to Mewslade and the Welsh Coast Path at Rams Grove. There was widespread

support for this measure. In making an application CCS Rights of Way would need evidence from as many people as possible that they had used this path regularly over at least 20 years and without hindrance or opposition from the owners of the land. It appears that the land has recently been sold and the path is now blocked and the new owners were unaware of the existence of this path. **SC-K proposed RCC support the application; seconded by SW: Approved unanimously.** SC-K to contact named people and collate information. Clerk to contact Rights of Way Officer, Chris Dale with information and application.

9. **Support Group Up-date:** SW reported that the Survey checking and anonymising was still being carried out. When the results have been analysed, he will report results to RCC. He was not sure of the latest information about the numbers participating.

10. **Planning:** **2020/2638/NMA Meadowside – Re-submission** Clerk reported that CCS enforcement Officers were due to visit the site on Thursday 15th April. Clerk had requested details of any Enforcement Notice that had been served. None had. Breaches of Enforcement Notices constitute a criminal offence. After discussion, SW proposed that Clerk requests clarification on why nothing has been done to make the builders comply with the planning permission. Why has building work been allowed to carry on for months with no attempt to stop it?

2021/1951 Creek Cottage APPEAL – No further information available

2021/0342 Great Pitton Farm – Siting of Shed on Wheels for family use. Application withdrawn.

2021/0349 National Trust - Temporary Ticket Trailer in CP. Awaiting decision.

2021/0174 Vanguard Bus Plot – Storage Building. Refused

2021/0591 Pitton Cross Camping and Caravan Site – Moving Tenting and Campervans Permission to a different field. Being considered.

2019/1387 Elmsbrook – amendment to exterior insulation and porch. Awaiting decision

11. Finance:

RFO gave a report of financial position; all Councillors had a copy of the monthly report. Balance stands at £2401.38 and then he went through each of the items, explaining each entry.

- (i) One Voice Wales paid 19/03/2012
- (ii) SW explained problems with moving the website to a new hosting service provider, Jamie King Media Services (JM). SW acknowledged that there are still problems with the security of the website, to do with the SSL Certificate, but emphasised that JM was working on this. SW said that the cost of the initial transfer, hosting and registration of the domain name was £140.00: **Proposed payment by SW, seconded by SC-K; Approved unanimously.**
- (iii) SW also reported that the cost of carrying out the Accessibility Audit on the website is £100.00: **SC-K proposed payment, seconded by JH; Approved unanimously**
- (iv) SW informed the meeting that the RCC Insurance was due for renewal. As part of the renewal, confirmation was required from all councillors that they met the conditions set out in the Insurance 'Statement of Facts' that allowed them to qualify as Community Councillors. He will send the required information request to each Councillor to be signed and returned to him.
- (v) SW then talked through the Draft End of Year Statement line by line.
- (vi) SW concluded with a request to find a suitable person to act as RCC's Internal Auditor, to audit the RCC Accounts before they are sent off to Welsh Audit Office. Councillors to approach possible volunteers.

12. **Correspondence:** sent by email to Councillors. Unsigned letter.

The Virtual Meeting closed at 7.56pm

Date of next Virtual Meeting: 11th May, 2021

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