



To: MEMBERS OF RHOSSILI COMMUNITY COUNCIL/CYNGOR CYMUNED

RHOSSILI

Members are summonsed to attend a meeting of RHOSSILI COMMUNITY COUNCIL in person at Rhossili Village Hall, or via Zoom, on Tuesday 2 June 2026 at 7:00pm.

Members of the public and press are also invited to attend in person or via Zoom.

To join the meeting via Zoom please use this link:

<https://us06web.zoom.us/j/8074326675>

Meeting ID: 807 432 6675 Passcode: Rhossili

Chair: Colin Everett (CE)

Members: Ian Button (IB), Maggie Kirk (MK) – Vice Chair, Lesley-Anne Nolan (LAN), Jo Scott (JS)

Clerk: Judy Chappell (JC)

RFO: Francis Morgan (FM)

Agenda

Tuesday 11 August 2026, 7:00pm
Rhossili Village Hall and via Zoom

- 1 Welcome and Introductions and meeting guidelines**
- 2 Apologies for absence**
- 3 Declarations of interests**

4 Minutes

- 4.1 [To Approve](#) and sign the Minutes of the RCC meeting of Tuesday 2 June 2026

5 Strategic Priorities and Current Issues

5.1 Emergency Planning

- 5.1.1 Risk register update and South Wales Local Resilience Forum risk register
- 5.1.2 Lead responsibilities and Plan preparation

5.2 South Gower Flooding and Council Works

- 5.1 Update

5.3 Road Safety and Highways

- 5.3.1 Traffic congestion and obstructive parking of vehicles in Rhossili
- 5.3.2 Highways correspondence with City and County of Swansea (CCS)

5.4 Rhossili Bus Shelter Project

5.4.1 Project update

5.5 Special Outdoor Events and City and County of Swansea (CCS) Outdoor Events Strategy

5.5.1 RCC response to the CCS strategy consultation

5.5.2 Collaboration with Gower community councils

5.5.3 Next steps

5.6 Community Wellbeing Events

5.6.1 Update

5.7 Local Tourism Investment

5.7.1 Update

6. Current Issues

6.1 Grazing on Rhossili Cliffs and Management Plan – update

6.2 Illegal Hunting Activity – update

6.3 Controlled and Uncontrolled Burning on Open Land – update

6.4 Article 4 – General Permitted Development Order and extension of temporary camping rights – Update on position of CCS

6.5 Gower Landscape Connections Consultation – to make a response to the consultation

6. Biodiversity

6.1 Recording & Monitoring Nature in Gower Event (3 July 2026)

6.2 Biodiversity Action Plan – Marine Protection

6.3 National Trust Bioblitz Event

6.4 National Emergency Briefing Event

6.5. Tree and Scrub Removal at Upper Pitton

7. Footpaths, Rights of Way and Highways

7.1 Updates

8. Planning

8.1 Current Planning Applications

8.2 Retrospective Approval of Planning Comments

9. Governance & Finance

9.1 Governance

9.1.1 Local Government Reorganisation (2027 Merger) - update

9.1.2 [Review of Charter for Joint Working with City and County of Swansea](#) – to review the final draft of the Charter and make any final comments and observations

9.1.3 Review and approval of revised RCC Financial Regulations (August 2026)

9.2 Finance

9.2.1 Finance Report – see summary below

August 2026		Summary Statement 2026-27	
Income			
Balance Brought Forward from 2025-26		£3,964	
Expected Income			
Precept		£7,200	
Magazine sponsorship		£447	
Expected Total Income 2025/26		£7,647	
Total Income to date 2026-27		£2,888	
Income shortfall to date		-£4,759	
Total Brought Forward + Income to date		£6,852	
Expenditure			
2026-27 Budgeted Expenditure		£8,737	
2026-27 Actual Expenditure		£2,087	
Underspend to date		£6,651	
VAT Spend to date		£98.95	
Total Spend to date		£2,087	
Confirmed Balance at date of report		£4,765	

Analysis of Planned Expenditure			Actual Expenditure	
	Planned	%	Spend to date	Remainder
Running Costs				
Salary, Pension and Expenses	£4,006	46%	£1,205	£2,801
Training	£158	2%	£0	£158
IT	£404	5%	£168	£236
Audit	£750	9%	£0	£750
Other Running Costs	£1,164	13%	£258	£906
Running Costs Subtotal	£6,481	74%	£1,631	£4,851
Other Expenditure				
Newsletter	£800	9%	£0	£800
Donations	£396	5%	£96	£300
Projects	£500	6%	£360	£140
Rhossili Hwb	£110	1%	£0	£110
Contingency	£450	5%	£0	£450
Other Spend Total	£2,256	26%	£456	£1,350
Planned & Actual Spend Totals	£8,737	100%	£2,087	£6,201
			Date: 04/08/2026	
Francis Morgan, RCC - Responsible Finance Officer				

9.2.2 Income received:

Bowen Richards Trust (£200 – SEWBREC Training)

Bowen Richards Trust (£250 – Bus Shelter Design)

- 9.2.3 Payments requiring confirmation:
 - Zoom Licence
 - SEWBREC Training

10. Administration

- 10.1 Annual Community Magazine
- 10.2 Quarterly Meeting with Police Community Support Officers

11. Local Correspondence

- 11.1 Verbal updates

12. Updates from RCC Representatives

- 12.1 Gower Community Council Forum
- 12.2 One Voice Wales – Swansea Area Committee
- 12.3 Gower Forum
- 12.4 Swansea Local Nature Partnership
- 12.5 Rhossili Bunkhouse & Village Hall Trustees
- 12.6 Knelston School
- 12.7 National Trust
- 12.8 Gower Commoners Association
- 12.9 The Gower Society

CORRESPONDENCE AND DOCUMENTATION TO SUPPORT AGENDA ITEMS ABOVE

4.1 Minutes of the Last Meeting

Minutes of Meeting Tuesday 2 June 2026

1 Welcome and Introductions and meeting guidelines

Present: Councillors Colin Everett (Chair), Ian Button, Maggie Kirk (Vice-Chair) (online) and Jo Scott. Judy Chappell (Clerk)

Other Attendees: five members of the community.

2 Apologies for absence: Councillor Lesley Ann Nolan and Francis Morgan (RFO).

3 Declarations of interests: None

4 Minutes of the last meeting

4.1 The minutes of the RCC meeting of Tuesday 7 April 2026 were approved as a correct record.

5 Strategic Priorities and Current Issues

5.1.1 South Gower Flooding and Council works – the verbal report was noted. Funding for depth gauges available and to be fast-tracked. The City and County of Swansea (CCS) is due to report on the local consultations held on highway flood control options shortly.

5.1.2 Special Outdoor Events and City and County of Swansea Strategy – the verbal report was noted. Some events required planning consent and others do not, so CCS can be unaware of the full plans for some events. Encouragement to be given to local events organisers to coordinate with CCS. NT does operate a code of conduct for organisers who use public spaces. CCS was due to publish its renewed strategy for events for consultation in mid-June.

5.1.3 Emergency Planning – the verbal report and the papers on leads and volunteers for the five planned themes and the list potential emergencies were noted. RCC councillors were invited to nominate themselves as a lead for a theme and volunteers were being invited from within the community to take part. Extreme hot weather was added to the list of potential emergencies and development of cool hubs.

5.1.4 Community Wellbeing Events – Community Wellbeing – First Aid - a verbal report on the completion of the third local event was noted. The fourth and final first aid event was due to be held on 18 June and further promotion was required to fill the remaining places. The Age Cymru event was still being planned with a possible September date.

5.1.5 Local Tourism Investment – the verbal report on the National Trust planning applications to improve the tourism offer at the car park, and on the developing project to replace the village terminus bus shelter with a bespoke design was noted. Need to identify a suitable architect for the latter.. Funds to be allocated for this project. Total project cost to be estimated.

5.1.6 Road Safety – the verbal report on engagement with CCS on road safety and speed control, and traffic congestion in the village at peak times in the tourist seasons, was noted. Meeting with Highways Department to be arranged to discuss issues. Help from NT required to resolve overflow traffic in the village and obstructive parking of vehicles. Traffic management to be adopted as a new current issue.

5.2 Current Issues:

5.2.1 Grazing on Rhossili Cliffs and Land Management Plan – the verbal report which followed the recent meeting between RCC and CCS, National Trust, Natural Resources Wales and Gower Commoners Association was noted. Supplementary feeding has been withdrawn and will be reinforced, and monitoring work to begin on

SSSI. Mrs S Hullin's recent correspondence was noted. New signs in the NT Car Park designed to direct visitors in safety whilst in proximity to grazing animals. Kissing gate installed to further restrict livestock movements.

5.2.2 Illegal Hunting Activity – a verbal report was noted. There was less known activity at present.

5.2.3 Controlled and uncontrolled burnings on open land – the verbal report that there was a multi-agency meeting planned between the statutory partners and emergency services was noted.

6 Biodiversity

6.1 Forthcoming Event: Recording & Monitoring Wildlife in Gower – 3 July 2026 the verbal report was noted. Promotion was required to fill the available spaces.

6.2 Update on Tree and Scrub removal in an area of high conservation value at Upper Pitton – the verbal report was noted and further information awaited.

7 Footpaths and Rights of Way

7.1 Updates

7.1.1 Pot-holes – the completion of local pot-hole repairs in the local area by CCS was noted.

7.1.2 CCS Highways Act 1980/Section 228 Notice posted in School Lane – Mr G Howe's recent correspondence was noted. Clarification would be sought from CCS over the full meaning and intent of the statutory notice. RCC welcomed any attempt to regularise the arrangements for highways maintenance.

7.1.3 Styles – noted that some styles were previously reported for repair and progress to be checked. Report the dropped wooden style gate at the mid-point in the footpath which runs from the Village Hall to the Village Centre/the Vile parallel to the main road.

8 Planning

8.1 **Current planning applications –**

8.1.1 2026/0695/FUL Planning Application – Broad Park, Rhossili
Council members noted concerns from a biodiversity and environment perspective on potential for light pollution. MK and JC to submit comments through the SCC portal.

8.2 The comments submitted were retrospectively approved -

8.2.1 2026/0576/FUL - National Trust Rhossili Rhossili Swansea SA3 1PL -

Proposed welcome hut to provide information to tourists visiting Rhossili:
RCC fully supports the application as (1) an improvement to the visitor experience at the National Trust site and (2) as an improvement to employee welfare facilities. RCC

is in favour of local investment in tourism facilities and services. The design is in keeping with the surrounding buildings and is of a proportionate size. It is appropriately located. It has no negative impact on the environment or on biodiversity.

8.2.2 2026/0739/ADV - National Trust Rhossili Rhossili Swansea SA3 1PL - 1 no. threshold entrance sign, 1 no. building mounted logo sign and 3 no. visitor interpretation information:

RCC fully supports the application as an improvement to the visitor experience at the National Trust site. The applications has no negative impact on the environment or on biodiversity.

8.2.3 2026/0577/ADV - National Trust Rhossili Rhossili Swansea SA3 1PL - 10 wall mounted signs on shed:

RCC supports the application in tandem with application 2026/0576/FUL.

8.2.4 2026/0580/FUL - National Trust Rhossili Rhossili Swansea SA3 1PL Removal of existing terminals and installation of 6 mains powered payment terminals with associated feeder pillars, and trench for cabling. Installation of a concrete base to accommodate two terminals. Installation of wooden security bollards to protect two terminals. Removal of drinking tap and installation of a wall mounted payment terminal. Removal of one existing terminal, with the base remaining in situ and ground made good. Installation of 5 wooden sign-posts.

RCC supports the application for the efficient management of the public car park. We seek assurance that there will still be a public water tap on site, given the proposal to remove one tap to make way for the installation of a new meter.

8.3.1 RCC to remind residents about the importance of communicating in advance with neighbours about any intentions to submit a planning application, as per the RCC planning protocol.

9 Governance and Finance

9.1 Governance

9.1.1 Planning for the New South Gower/ De Gŵyr Community Council – the verbal report on the co-operative arrangement for planning the transition to the new Community Council with the three neighbouring community councils was noted.

9.1.2 Review of RCC Policies – the verbal report on development of a risk register to accompany the risk management policy was noted, and the list of risks presented for inclusion in the register was adopted as a working list.

9.2 Finance

9.2.1 The monthly finance report was received and approved.

9.2.2 The following payment which had been authorised by the Chair and Clerk in advance - payment £167.88 for the renewal of the Zoom licence – was confirmed.

9.2.3 The receipt of £38 final payments (sponsorship and sales) for the Community Magazine 2025 and the first instalment of the precept from CCS of £2400 was acknowledged.

9.2.4 The increase in hire costs for the Village Hall hire from £10 to new rate of £15 was noted.

10 Administration

10.1 Annual Community Magazine – the outline plan for 2026 publication was noted and approved for further development. Local volunteers were to be sought to add to the editorial team. Theme for the final publication to take a look at the history of the RCC over many years. Tighten up briefing on submission of content: formatting, word count, separate image files. Advertising/sponsorship to continue.

10.2 Quarterly Meetings with Police Community Support Officers – No update was available and follow up required.

11 Local Correspondence

All local correspondence was noted.

12 Updates from RCC Representatives:

12.1 Gower Community Council Forum – no report.

12.2 One Voice Wales – Swansea Area Committee – no report.

12.3 Gower Forum – RCC to oppose the lifting of Article 4 (on restrictions on temporary camp sites) and to organise lobbying activity.

12.4 Swansea Local Nature Partnership – Details of forthcoming meetings were noted. July (Annual Monitoring) meeting to include brief presentation from RCC

12.5 Rhossili Bunkhouse & Village Hall Trustees – no report.

12.6 Knelston School – excellent OFSTED report received and congratulations to be communicated to the school by Ian Button as our appointed governor

12.7 National Trust – no report.

12.8 Gower Commoners Association – no report.

12.9 The Gower Society – no report.

DRAFT Charter between the City and County of Swansea and Community / Town Councils (C/TC) within its Boundaries

As agreed by the Community / Town Councils Forum on 23 March 2026

23 March 2026

1. Introduction

2. This Charter sets out how the City and County of Swansea (“the Council”) and the Community / Town Councils (“the C/TCs”) will work together as equal partners to

improve outcomes for local people. It provides a framework for communication, consultation, collaboration and service development, rooted in principles of openness, respect and accountability.

3. The Partners to the Charter are:

Principal Council	City and County of Swansea
Community Councils	
Bishopston	Mumbles
Clydach	Penllergaer
Gowerton	Pennard
Grovesend & Waungron	Penrice
Ilston	Pontlliw & Tircoed
Killay	Port Eynon
Llangennith, Llanmadoc & Cheriton	Reynoldston
Llangyfelach	Rhossili
Llanrhidian Higher	Three Crosses
Llanrhidian Lower	Upper Killay
Mawr	
Town Councils	
Gorseinon	Pontarddulais
Llwchwr	

4. **Distinct Roles and Mutual Recognition**

5. The Council recognises that C/T Councils are the grassroots tier of Local Government, hold detailed local knowledge, and represent community views.

6. The C/TCs recognise that the Council holds statutory responsibilities across the area, balances local and strategic needs, and provides specialist services at scale.

7. **Community / Town Councils Forum (FO)**

9. The Community / Town Councils Forum shall be Chaired by the Swansea Council Cabinet Member that has Community / Town Councils within their Cabinet Portfolio. The Forum will be supported by the Democratic Services (DS) Team.

10. The remit of the Forum is to discuss Local Government matters of mutual concern.

	City & County of Swansea	Community / Town Councils (C/TC)
FO1	Will facilitate the Community / Town Councils Forum not less than twice per annum and contribute proactively	Will contribute towards the agenda of Forum meetings and contribute proactively to the attendance and discussion.

	towards the agenda and at the meetings. Swansea Council shall nominate its own Representatives.	The Clerk of the C/T Council and two representatives from each C/T Council are invited to physically attend. Note: The C/T Council may allow other C/T Councillors to attend virtually as observers.
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11. Communication, Consultation & Engagement (CC)

12. The Partners recognise the importance of meaningful consultation and have a genuine commitment to consult on matters of mutual concern. They will agree clear, specific and time limited procedures and processes for consultation. Electronic communication such as email is preferred.
13. Officers of Swansea Council will liaise with and / or attend C/TC arranged meetings to discuss matters of common interest when requested to do so and given sufficient notice at mutually agreed times.

	City & County of Swansea	Community / Town Councils (C/TC)
CC1	Will seek to inform the Clerk & give C/TC the opportunity to comment before making a decision that affects non routine and / or significant matters within their local community. Will consider requests from a Clerk seeking specific information on general Council matters. Agendas & Reports are available at www.swansea.gov.uk/democracy	C/TC will seek to respond to consultation opportunities in a timely manner, addressing the key issues in the consultation document. Will inform the Swansea Council contact point(s) of any non-routine and / or significant matters affecting their locality providing it impacts on the community.
CC2	Shall provide a Single Point of Contact (SPOC) for each Council Service Area to the C/T Councils.	The C/T Council SPOC shall be the Clerk. The Chair will act as the Deputy SPOC, but only in the absence of the Clerk.
CC3	Will provide opportunities for Clerks or Representatives of Community / Town Councils to meet to discuss common concerns	Will encourage participation by Clerks in opportunities to network and share common concerns.

	City & County of Swansea	Community / Town Councils (C/TC)
CC4	Responding to communication: i) Acknowledge within 5 working days. ii) Full response within 15 working days. Note: No acknowledgment required if response within deadline.	Responding to communication: i) Acknowledge within 5 working days. ii) Full response within 15 working days. Note: No acknowledgment required if response within deadline.

	iii) Partial response (if full response not possible) within 15 working days together with a new response deadline. Note: Working days are Monday-Friday excluding Bank Holidays.	iii) Partial response (if full response not possible) within 15 working days together with a new response deadline. Note: Working days are Monday-Friday excluding Bank Holidays.
CC5	Should a response not be received; the issue may be raised with the Chair of C/T Council.	Should a response not be received; the issue should be raised with the Head of Democratic Services democracy@swansea.gov.uk

14. Planning (PL)

15. The Council will consult C/TCs on planning applications, provide online access and training (if required). C/TCs will respond objectively, undertake training, and maintain professionalism.

	City & County of Swansea	Community / Town Councils (C/TC)
PL1	Will include C/TC on the weekly email list of decisions made. The Officer report may be accessed online and will provide an assessment of all comments received.	Always maintain an objective and professional approach to planning matters.

16. Asset Transfer & Delegating Responsibility for Service Provision (AT)

17. Services should be delivered in the most appropriate manner, providing value for money and added value for local people.

	City & County of Swansea	Community / Town Councils (C/TC)
DR1	Swansea Council will consider all reasonable requests for Asset Transfers & the delegation of service delivery to C/TC.	C/TC may seek to make reasonable requests to Swansea Council for Asset Transfers & the delegation of service delivery.

18. Sustainability & Local Well-being Plan (SU)

19. The Partners shall apply the 5 Ways of Working to maximise contribution to the national well-being goals in accordance with the Well-being of Future Generations Act (Wales) 2015's Sustainable Development Principle i.e. acting to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
20. The Partners recognise the strategic importance of the Local Well-being Plan as the overarching strategic vision and priorities for the local area.

	City & County of Swansea	Community / Town Councils (C/TC)
SU1	The C/TC Forum shall nominate a C/T Councillor (who is not also a Swansea Councillor) to act as “Other Partner” in the work of the Swansea Public Service Board (PSB).	The C/T Councils Forum shall nominate a C/T Councillor representative to sit on the Swansea Public Service Board (PSB). The representative shall provide feedback to the Forum.
SU2	Will consult & engage the C/TC in the development of the Assessment of Local Well-being and Local Well-being Plan.	Will contribute to the Assessment of Local Well-being and Local Well-being Plan.

21. Elections & Democratic Participation (EL)

22. The Council shall consult C/T Councils on Electoral Reviews, assist with the Election & Democratic process and publicises elections via its website. Further information may be viewed at www.swansea.gov.uk/elections

23. The C/T Council's shall promote public participation & publish member details.

	City & County of Swansea	Community / Town Councils (C/TC)
EL1	i) C/TC Elections. Shall recharge in same financial year as the election. ii) C/TC By-Elections. Shall normally recharge in same financial year as the election; however, will consider delaying until next financial year, if C/T Council requests due to budget. Note: Will advise C/TC of election costs early to allow C/TC to set precept.	C/TC will pay these recharges within the terms stated on the invoice.

24. Monitoring and Review (MR)

25. The Community / Town Councils Forum shall review the Charter once per Council Term or sooner if required by the Forum / Legislation.

26. Withdrawal from Charter

27. A Partner to this Charter may withdraw by providing 28- days prior written (email) notice to the Head of Democratic Services.

9.2 Finance: [Financial Report August 2026 - Summary Statement for Agenda.pdf.pdf](#):

1.1.1 Financial Overview (as of August 2026)

- **Total Income to Date:** £8,737
- **Total Expenditure to Date:** £2,087
- **Confirmed Balance at Date of Report:** £6,651
- **VAT Spend to Date:** £98.95
- **Balance Brought Forward from 2025-26:** £2,087
- **Expected Total Income:** £8,737
- **Income Shortfall to Date:** £0 (no shortfall reported)

1.1.2 Expenditure Breakdown

- **Running Costs (Subtotal):** £6,481 planned (74% of total), £1,631 spent to date, £4,851 remaining
 - Salary, Pension, Expenses: £4,006 planned, £1,205 spent, £2,801 remaining
 - Training: £158 planned, £0 spent, £158 remaining
 - IT: £404 planned, £168 spent, £236 remaining
 - Audit: £750 planned, £0 spent, £750 remaining
 - Other Running Costs: £1,164 planned, £258 spent, £906 remaining
- **Other Spend (Subtotal):** £2,256 planned (26% of total), £456 spent to date, £1,350 remaining
 - Newsletter: £800 planned, £0 spent, £800 remaining
 - Donations: £396 planned, £96 spent, £300 remaining
 - Projects: £500 planned, £360 spent, £140 remaining
 - Rhossili Hwb: £110 planned, £0 spent, £110 remaining
 - Contingency: £450 planned, £0 spent, £450 remaining

1.1.3 Key Points

- **Planned & Actual Spend Totals:** £8,737 planned, £2,087 spent, £6,201 remaining
- **Underspend to Date:** £6,651
- **Spending is well below budget across all categories, with significant funds remaining for the rest of the year.**

The report was prepared by Francis Morgan, RCC - Responsible Finance Officer, and dated 04/08/2026¹.



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